

Jamal Issa Abu Farha  
Bethlehem -Palestine  
Home: +972 22758444  
Mobile: +972 598511465  
E-mail : [jamal@alshayebco.com](mailto:jamal@alshayebco.com) , [jamal.af@transcend.ps](mailto:jamal.af@transcend.ps) , Skype : jamalabufarha

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**OBJECTIVE** To utilize my skills and experience in the field of business and accounting and to exploit my capabilities and efforts to support the overall goal of the Organization.

**PERSONAL PROFILE** Date of birth : June 20, 1989  
Place of Birth : Bethlehem, Palestine  
Nationality : Palestinian  
Marital status : Married with two Children

### EDUCATION

2023 **ISACA - CISA Certificate**

2023 **Palestine Ahliyah University - Palestine**  
MA Degree in Business Law

2017 **Board of Auditing Profession - Palestine**  
Palestinian Certified Public Accountant ( PCPA), **License No :106/2017**

2007 – 2011 **Bethlehem University, Bethlehem, Palestine**  
June 2011, Major Accounting, Minor Business Administration, **GPA 3.26**

2006 - 2007 **Shepherds' Field High School, Palestine**  
Secondary Certificates – Scientific Stream **Average Grade 94.7**

### Membership

July 2021 **SHIAM NGO – non-profit organization**  
Elected member in the board of directors Treasurer Position

October 2020 **Empacta – Association of International Auditors**  
Elected Chairman of Empacta Association

October 2017 **Empacta – Association of International Auditors**  
Independent International Auditor in Empacta Group – Quality Assurance Committee

### EXPERIENCE



2008 - Present **AlShayeb Auditing & Accountancy Co. –Geneva Group International - GGI BETHLEHEM, PALESTINE**

Senior Partner at AlShayeb - GGI Group, Auditing and Attestation Services Department. I have led financial statement audits in different industries including Hospitality, Trading, Governmental and Non-Governmental Organizations, Merchandising as well as Manufacturing Companies.

#### Job Profile

#### Senior Partner (Not Limited To)

- Audit assignments including vouching, tracing and examining of documents.
- Implementation of I.F.R.S.
- Planning and test of control procedures.
- Comprehensive audit exposure & experience in various industries.
- Implementation of Internal Control procedures.
- Handling Customers financial accounting including A/Pay, A/Rec and bank reconciliation.
- Generally Accepted Accounting Principles.
- Taxation including income taxes & VAT filling and settlements
- Accounting software's to customers

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## EXPERIENCE

2023 - Present

**Transcend Support Co.  
Financial Manager  
BETHLEHEM, PALESTINE**



*Job Profile*

**Financial Manager -Outsource Service**

- Producing accurate financial reports and information.
- Developing cash flow statements.
- Projecting profit.
- Providing advice in making financial decisions.
- Making financial forecasts.
- Budgeting
- Approval of the financial transaction
- Handling over 120 employees pays lips and others.

2018 - Present

**Katharina-Werk Sounds of Palestine  
Treasurer- Financial Controller  
SWITZERLAND, FOREIGN BRANCH  
BETHLEHEM, PALESTINE**



*Job Profile*

**Treasurer- Financial Controller**

- General supervision on the organization financial resources and expenditure and documenting all the needed vouchers to prove any financial transaction – whether expenditure or revenue.
- Making the necessary entries in the accounting software that is agreed to be used by the organization. By completing this task and in cooperation with the representative he has the sole responsibility of accuracy of these entries.
- Reviewing claims and expenditures before the issue of cheques.
- Preparing the annual financial statements.
- Preparing the needed reports on timely manner

2016 - Present

**Invest Palestine - DUE DILIGENCE & AUDIT DIRECTOR  
SANTIAGO, CHILE  
BETHLEHEM, PALESTINE**



Invest Palestine is a diaspora initiative owned by a private company of consultants based in Santiago, Chile & Bethlehem, Palestine. Invest Palestine aims to facilitate the financing of projects and businesses of Palestinian entrepreneurs in Palestine. Invest Palestine is dedicated to connecting investors directly to local Palestinian entrepreneurs and building a sustainable business partnership between them.

May 2013 –Dec 2014

**Dalal For Culture And Arts**

*Job Profile*

**Accountant (Part Time Job) - CRS CPP 2 & CPP 3 & WarChild Core and other Projects**

- Completing Financial transaction and procedures for the organization
- Recording Manual payment Vouchers and Receipts
- Posting accounting transactions on Accounting Software special for NGOs ( **Bisan Enterprise** )
- Completing Monthly Liquidation, Bank Reconciliation and Fund request reports.

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- Following up Tax departments requests such as employee's tax deduction.

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Oct 2012 –April 2013 **Nibras for young Generation Society – Accountant (CRS – USAID Project 7 months Periods)**

- Job Profile*
- Completing Financial transaction and procedures for the organization
  - Recording Manual payment Vouchers and Receipts
  - Posting accounting transactions on Accounting Software special for NGOs ( PASS )
  - Completing Monthly Liquidation, Bank Reconciliation and Fund request reports.
  - Following up Tax departments requests such as employee's tax deduction.

June 2011– June 2013 **Sharek Youth Forum – Youth Shadow Local Council Coordinator**

- Job Profile*
- Completing Financial transaction and procedures (USAID Polices and Procedures)
  - Completed financial reporting of the Activities.
  - Coordinating Activities , trainings and Projects

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**Trainer Expertise**

- Accounting for non-accountant users
- Financial management
- Accounting Software Trainer ( Bisan System)
- Audit in Practice

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**HONORS**

- Granted a Dean's list certificate in spring 2007.
- Named to the Honor's list of all semesters.
- Scholarship from Bethlehem University.

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**OTHER COURSES**

- Completed an International Law of human rights course.
- Completed a TOT Training, Gender issues, campaign leadership and Life skills.
- Completed leadership, Communications Skills and team Work Courses

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**SERVICES CONTRIBUTION**

- General Secretary in Palestine Rugby Federation
- Rugby Coach for Orthodox Club in Beit Sahour
- Previously President of Youth Action Committee in Local Youth Council – Beit Sahour
- Previously Board Member in Palestinian Environmental Youth Parliament
- Completed 50 hours of community services from Bethlehem Chamber Of Commerce.
- Volunteer Work in Sharek Youth Forum – Youth Local Council

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**SKILLS**

- Able to Adapt and fast learning of various Audit & Accounting Programs
- Expert in Bisan Enterprise Accounting Program, Aseel and others.
- Computer proficiency in MS Office applications
- Good communication, and problem-solving skills
- Strong Organizational and Interpersonal Skills
- Team player and highly motivated
- Able to adapt and contribute to various businesses

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**LANGUAGES**

- Arabic Native Language
- English Excellent
- French Fair
- Spanish Fair

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**Interest & Hobbies**

- Nutrition & Food Diets
- Sports – Rugby

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**DRIVING LICIENCE**

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- Clean Type 2 Valid Until 2024

## **Portfolio of Jamal:**

### **Jamal Brief Profile:**

Mr. Jamal is an experienced and goal-oriented Auditor, Financial Systems Manager, Internal Auditor and Financial Trainer with expertise in the preparation and analysis of financial reports and financial shortfalls. He has proven proficiency in capacity building programs and productivity through the evaluation of financial management systems. Skilled in directing motivated financial teams to support achievement of overall work-related goals and objectives. He has the experience of structuring and restructuring the organizations in addition to the ability of performing trouble shooting techniques.

He has more than 12 years of experience in all fields of auditing, Taxation, Drafting Financial Systems, Conducting Financial Manuals and Financial Consulting. Core competencies include:

- Accounting Software's
- Financial Analysis
- Audit Assurance
- Budgeting
- Cost Reduction
- Financial & Admin Manuals
- Technology integrating
- Compliance & Regulations
- Taxation

### **Major Consulting work Performed: BISAN Training & Configuration**

- Transcend Support Co.
- Abu Aita Brother Company
- Auranitis Life Line – Jordan
- FulBright Association -Jordan
- Manoly Company
- Jerashi GAS
- Habbas Innovation
- Transcend Company
- Red Noses International
- PCR Association
- Dalal Institution & Many Others

### **Major Consulting work Performed: Position – Advisory Manager:**

- SEC – Saudi Electricity Company audit Verification Compliance- ( Outsource assignment)
- Bethlehem Arab Society – Financial and Administrative Manual
- Lifegate Rehabilitation - Financial and Administrative Manual
- Holy Land Ministries Inc. - Financial and Administrative Manual
- Reform Association Financial and Administrative Manual
- Dalal Institution – Procurement Manual
- WildeLife Organization – HR manual
- Palestinian Center for Rapprochement - PCR

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**Audit Assignment Performed: Position – Audit Manager**

<b><u>Semi – Governmental Organization</u></b>	<ul style="list-style-type: none"><li>• Water Supplies &amp; Sewage Authorities.</li><li>• Joint Service Council for Solid Waste Management</li><li>• Chamber Of Commerce – Bethlehem.</li><li>• Bet Omar Municipality</li></ul>
<b><u>NGOs</u></b>	<ul style="list-style-type: none"><li>• Sharek Youth Forum- SYF –Ramallah</li><li>• Badil Organization - Bethlehem</li><li>• REFORM Association – Ramallah</li><li>• Rotary Club – Ramallah</li><li>• Rotary Club - Bethlehem</li><li>• ADWAR Association - Hebron</li><li>• Shiraa Organization</li><li>• Dalal For Culture &amp; Arts.</li><li>• Palestinian Centre For Rapprochement.</li><li>• Masar Ibrahim ALKhalil</li><li>• YWCA</li></ul>
<b><u>Companies</u></b>	<ul style="list-style-type: none"><li>• GlobalCom Co Ptd</li><li>• Jerashi Gas</li><li>• ALJebrini Dairy Co.</li><li>• BBC London – Ramallah Branch</li><li>• Abu Shamsiya Trading Co.</li><li>• Manoli for trading Co..</li><li>• Murad Leasing Co.</li><li>• Mount David Hotel Co.</li><li>• Raed For Cosmetics Co.</li><li>• Kokay Trading – KIA MOTORS</li><li>• Frej For Money Changer Co.</li><li>• Al-Mahd Rent Car</li><li>• Habbas Innovative Co.</li><li>• Economic Empowerment Center – Ramallah</li></ul>
<b><u>Educational &amp; Hospital Institutions - NGOs</u></b>	<ul style="list-style-type: none"><li>• The Arab Evangelical School For Boys- Hebron.</li><li>• The Bethlehem Arab Society Hospital</li><li>• House Of Hope For The Blind – Bethlehem</li><li>• Lifegate Rehabilitation</li><li>• The National Society for the Visually Handicapped</li><li>• Alliance Francaise De Bethleem.</li></ul>
<b><u>Projects &amp; Verifications</u></b>	<ul style="list-style-type: none"><li>• EU Verification , BMZ , CBM and other Donors Projects</li></ul>
<b><u>Venture Capital International Institutes</u></b>	<ul style="list-style-type: none"><li>• Bethlehem Multidisciplinary Industrial Park</li><li>• BBC News Media – London</li><li>• Red Noses International</li><li>• RTM international</li><li>• WarChild</li><li>• Save the Children</li><li>• Bread for the World</li></ul>

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**Annexes:**

• **Audit Profession License**

Number: ...106/2017... رقم: ٢٠١٧/١٠٦

  
مجلس مهنة تدقيق الحسابات - فلسطين  
Board of Auditing Profession - Palestine

**Licence For**  
**Audit Profession Practice**

**رخصة**  
**لمزاولة مهنة تدقيق الحسابات**

The Board of Auditing Profession, and upon the fulfillment of the auditing licensing requirements by virtue of the Audit Act, its executive regulations, the licensing instructions, and the Licensing Committee recommendation's grants a licence to practice the Audit profession to:

إن مجلس مهنة تدقيق الحسابات، وبناءً على استيفاء شروط ومتطلبات قانون مزاولة مهنة تدقيق الحسابات واللائحة التنفيذية وتعليمات التراخيص الصادرة عن المجلس، وبناءً على توصيات لجنة التراخيص قرر منح رخصة مزاولة مهنة تدقيق الحسابات ل:

السيد: **جمال عيسى غريغوري ابو فرحه**

ويحمل هوية رقم: **٨٥٢٨٥٢٣٦٧**

Mr: **JAMAL I. G. ABUFARHA**

ID No: **852852367**

  
رئيس لجنة التراخيص  
Head of licensing committee

  
رئيس المجلس  
Chair of the Board

حرر في رام الله - فلسطين  
Issued in Ramallah-Palestine  
10/07/2017



**قَسَم المدقق**

أقسم بالله العظيم أن أقوم بواجبات مهنتي في التدقيق بشرف وأمانة دون تحيز، وأن أتقيد بالقوانين واللوائح المعمول بها، وأن أحافظ على أسرار المهنة وأراعي آدابها وقواعدها

**Auditor's Oath**

I swear by Allah the Almighty to fulfill my professional duties in auditing with honor and dignity and impartiality; [I also swear] to abide by applicable laws and regulations and to preserve professional secrets and respect professional code of ethics and rules.



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• **BA of Business Administration**

**Bethlehem University**

*By authority of the Governing Boards of  
Bethlehem University and upon the  
recommendation of the Faculty  
the University confers upon*

**Jamal Issa Gregory Abu Farha**

*the Degree of  
Bachelor of Business Administration  
Major in Accounting*

*with all the rights, privileges and  
responsibilities pertaining to that degree.*

*Given at Bethlehem on 9 June 2011*

*+ Antoine Franco*  
الرئيس الأعلى للجامعة  
Chancellor of the University

*Dr Peter Brang*  
نائب الرئيس الأعلى للجامعة  
Vice Chancellor of the University



*f. Georges Abou*  
رئيس الجامعة  
President of the University

*Khalid Hay*  
عميد الكلية  
Dean of the Faculty

Reg. No. 2011311538

**جَامِعَةُ بَيْتِ لَحْمٍ**  
إِسْتِنَادًا إِلَى صِلَاحِيَّةِ مَجْلِسِ جَامِعَةِ بَيْتِ لَحْمٍ  
وَبِنَاءٍ عَلَى تَوْصِيَةِ الْهَيْئَةِ التَّدْرِيئِيَّةِ  
فَرَّرَتِ الْجَامِعَةُ مَنَحَ

جمال عيسى غرغوري ابو فرحة

درجة البكالوريوس في إدارة الأعمال  
التخصص محاسبة

مع جميع الحقوق والامتيازات والمسؤوليات المتعلقة بهذه الشهادة.

أعطيت في بيت لحم بتاريخ ٩ حزيران ٢٠١١