

CURRICULUM VITAE

NAME: Egbo, Moses Onyeka.
DATE OF BIRTH: 27th September, 1972
MARITAL STATUS: Married
STATE OF ORIGIN: Delta State.
NATIONALITY: Nigerian
CONTACT ADDRESS: 3, Owuyo Adeyeri Elemuren,
Off O'Jay Block,
Beside Cele Church (Merciful God Parish).
Igboisoro, Ikorodu.
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CAREER OBJECTIVES

To work in a highly professional, merit - driven, result oriented and leading organization with strong business culture and social values at the same time providing opportunities for accelerated career and personal development.

To be adequately compensated and achieve the optimal result expected of me when assigned with any responsibility.

MEMBERSHIP OF PROFESSIONAL BODIES

- ◆ Associate member, Institute of Chartered Accountants of Nigeria (ICAN ACA)
- ◆ Member, Institute of Investment Mgt & Research (IIMR)
- ◆ Chartered Institute of Stockbrokers (Level II) Student Member)

EDUCATIONAL QUALIFICATIONS

- | | |
|---|---------|
| ○ Comprehensive High School Igbodo (WASC) | 1988 |
| ○ Lagos State University (BSC ECONOMICS) | 2004 |
| ○ University of Lagos (MBA) | In View |

TRAININGS:

- Fin Services software package training
- Advanced computer Training - Ms Excel, Sage software package, Cs3 software
- Advanced Auditing course (Excellence Hotel Ogba)
- Advanced Leadership Course (ICSAN).
- Accounts Design & Set up course programme (Gateway Hotel, Ota.)

WORK EXPERINENCE

<u>DATE</u>	<u>EMPLOYER</u>	<u>NATURE OF BIZ</u>	<u>POST HELD</u>
2015 - Date	Ayea & Co	Chartered Accountants	Partner.
2011 - Date	GreatMinds Consults	Consultancy	Managing Partner
2008 - 2011	Firstcall group	financial Services	Finance Controller.
2004 - 2008	Thomas Wyatt Plc	Manufacturing	System & Audit Mgr.
2002 - 2004	Dangote trans. Ltd	Haulage Biz	Head,Account.
2000 - 2002	Cap Plc	Manufacturing	Fin.Accountant
1994 - 2000	Group Textiles Div. (Div. of UAC PLC)	Manufacturing	Div.Accountant.

JOB ANALYSIS - As a Branch Mgr, Finance Controller, Audit Mgr. and Head, IC& Compliance.

- ✓ Preparation of accounts up to trial balance
- ✓ Review of general Ledger reconciliations
- ✓ Preparation of monthly, quarterly and year end accounts
- ✓ Preparation of monthly, quarterly and year end cash and profit forecast.
- ✓ Preparation and payment of staff wages.
- ✓ Provide financial and statistical information for cash and creditors management
- ✓ Manages all aspects of Tax as it affects the company
- ✓ Coordinate the budget preparation process
- ✓ Consolidate returns from areas/branches
- ✓ Control of motor fleet and all categories of fixed assets
- ✓ Process Acceptance Certificate for fixed assets with the federal Ministry of Industries.
- ✓ Provide supervisory function on the logistic Dept to ensure right buying
- ✓ Pay slip and cheque signatory
- ✓ Supervise and coordinate the internal audit department
- ✓ Preparation of Training Brochures
- ✓ Design & Cordination of Training Programmes
- ✓ Facilitation of Trainings.
- ✓ Human Resource Management
- ✓ Design of Training Topics & Writing of Training Papers
- ✓ **Audit coverage of the company through an extensively carried out audit of the branches and the head office and reporting thereon**
- ✓ **Concluding all audit carried out by the field audit officers.**

- ✓ Strong computer skill on wide range of softwares.
- ✓ Design and set up of functional Accounts Office.
- ✓ Audit in a typical stockbroking firm
- ✓ Effective discharge of call over function.

STRENGTH AND SKILLS

- ✓ A goal getter and an expert on Financial, Accounting and Auditing matters.
- ✓ Excellent communication and interpersonal skills
- ✓ Strong analytical skills
- ✓ Keen interest in pursuing a career in financial accounting/Auditing
- ✓ Superior intellectual capability
- ✓ Flair, energy and sustained capacity for hard work
- ✓ Strong ambition and a desire to succeed in an environment with a culture of team work and meritocracy
- ✓ Well developed self confidence, presence and maturity
- ✓ Creative, but pragmatic mindset
- ✓ Strong commitment to learning and self development
- ✓ Strong exposure to several accounting packages e.g. Peachtree, Scalar, Sun Account & Tetra CS3/Sage Enterprise Solution & computer software installation.
- ✓ Proven skill and competence in the use of Microsoft word, Excel and Power point.

EXTRA CURRICULAR ACTIVITIES

Playing table tennis, listening to music, reading novels and Traveling.

REFEREES

1) Pastor Samson Nse
Matchless Glory Church
Igboisoro.

2) Mr Beniah Egbo.
Biz Man - Lagos.